Pine Island Club Chapter is a private, non-profit corporation. The Chapter facilities are intended to serve our Members recreational and leisure needs and develop a sense of common employee culture that contributes to the success of the business and its team members. The facilities are not intended for activities that conflict with enjoyable recreational use of the property by all Members, or that do not support a sense of common employee culture such as: loud disruptive music, political rallies, worship services, artistic performances, loud and disruptive groups, profanity, and abusive or inappropriate behavior. Members should direct all questions related to Chapter Rules and By-laws to their Director or the Club President in writing. The Pine Island Reservation Coordinator is to be contacted only to make reservations for Chapter facilities.

SCANA’s Code of Conduct still applies for any dealings with Pine Island including Members of the Board of Directors, Club Coordinators, Reservation Coordinator and Social Director. Violations of the Code of Conduct will be reported to the Corporate Compliance Department.

Misrepresenting information on any reservation may be cause for action by the Violations Committee and may result in the loss of Chapter privileges, suspension and/or fine.

Reservation Coordinator: reservations-clubs@scana.com or 803.217.4484
Pine Island Clubhouse: pineislandstaff@scana.com or 803.781.6491
Event Questions: PineIslandEvents@scana.com
<table>
<thead>
<tr>
<th>SECTION</th>
<th>TITLE</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Hours of Operation</td>
<td>3</td>
</tr>
<tr>
<td>II</td>
<td>Definitions</td>
<td>4</td>
</tr>
<tr>
<td>III</td>
<td>General Rules</td>
<td>5</td>
</tr>
<tr>
<td>IV</td>
<td>Items Prohibited on Pine Island</td>
<td>6</td>
</tr>
<tr>
<td>V</td>
<td>Responsibilities of Members and Their Guests</td>
<td>7</td>
</tr>
<tr>
<td>VI</td>
<td>General Reservations</td>
<td>8</td>
</tr>
<tr>
<td>VII</td>
<td>Reservation Rules for Outside Groups</td>
<td>12</td>
</tr>
<tr>
<td>VIII</td>
<td>Fees</td>
<td>13</td>
</tr>
<tr>
<td>IX</td>
<td>Fines for Violations</td>
<td>14</td>
</tr>
<tr>
<td>X</td>
<td>Swimming Pool/Snack Bar</td>
<td>15</td>
</tr>
<tr>
<td>XI</td>
<td>Tennis Courts</td>
<td>16</td>
</tr>
<tr>
<td>XII</td>
<td>Marina/Docks</td>
<td>16</td>
</tr>
<tr>
<td>XIII</td>
<td>Board of Directors</td>
<td>17</td>
</tr>
</tbody>
</table>
SECTION I – HOURS OF OPERATION

1. The Clubhouse and grounds open and close as follows:

   **Chapter Grounds**
   - Monday: 8:00 am to 12 Midnight year-round
   - Tuesday: 8:00 am to 12 Midnight year-round
   - Wednesday: 8:00 am to 12 midnight year-round
   - Thursday: 8:00 am to 12 midnight year-round
   - Friday: 8:00 am to 12 midnight year-round
   - Saturday: 8:00 am to 12 midnight year-round
   - Sunday: 8:00 am to 9:00 pm

   **Clubhouse**
   - Monday: CLOSED
   - Tuesday: CLOSED
   - Wednesday: 8:00 am to 12 midnight year-round
   - Thursday: 8:00 am to 12 midnight year-round
   - Friday: 8:00 am to 12 midnight year-round
   - Saturday: 11:00 am to 12 midnight year-round
   - Sunday: 11:00 am to 9:00 pm

   **NOTE:** The Clubhouse may close if no members are present according to the following schedule. This does not apply if the Clubhouse has been reserved.

   - May through September: Close at 9:00 pm
   - October through April: Close at 6:30 pm

2. If a holiday falls on Monday or Tuesday and the Clubhouse Staff works the holiday, a ‘CLOSED DAY’ will occur on Wednesday, or as soon as possible. Any changes in Clubhouse hours of operation due to a holiday will be decided by the Board of Directors at the beginning of the year and Members will be notified.

3. The Clubhouse facilities will not be available for Members when the Club Coordinator or Assistant Coordinator is not on duty, except when approved by the President of the Chapter or when a person approved by the Company Management Representative is present.

4. In case of inclement weather, the Clubhouse and grounds may be closed at the discretion of the Clubhouse Staff.

5. An access code is necessary to access the island when the gate is closed. Members using the island after gate is closed cannot block gate open for their guests. All members and guests must be off the island by midnight unless special permission has been granted by the President of the Club or the Management Representative.
SECTION II – DEFINITIONS

- **Chapter (Club)** – The Pine Island Chapter of the Consolidated Employee Recreation Clubs.

- **Chapter Events** – Any event or function officially organized by the Board of Directors of the Pine Island Chapter, for the benefit of its Members. These events include, but are not limited to, Annual Meeting, Annual Bass Tournament, Children’s Spring Carnival, Children’s Fall Festival, Children’s Christmas Drop-In, Retirees’ Christmas Luncheon, and/or other events planned by the Social Director. These events are subject to change annually.

- **Company Events** – Any event or function officially organized by SCANA or its subsidiaries (“Company”) for the benefit of its employees. These events include, but are not limited to, Company sponsored employee groups, departmental meetings and other functions for the benefit of employees, and Company hosted outside group functions.

- **Company Sponsored Events** – Any event or function officially organized by SCANA or its subsidiaries (“Company”) for corporate business purposes. Approval is required for these events by the members sponsoring Vice President.

- **Eligible Dependent Children** – The Member’s unmarried dependent children, up to age 26, are considered Club Members. On their 26th birthday, the dependent is no longer considered a member.

- **Lifetime Member** – An active member, in good standing for a minimum of 10 consecutive years prior to their retirement, may apply to become a ‘Lifetime Member’. If they retire prior to reaching Lifetime Member status, and desire to remain a member of the Consolidated Club, they shall pay the difference of annual dues to equal ten (10) consecutive years of annual dues. Settlement, in full, must be made prior to date of retirement. Lifetime members remain members of the home Chapter to which they were assigned as active employees.

- **Member** – Current or Lifetime Member, spouse or eligible dependent children.

- **Member Event/Group** – Any event/function for the member and their immediate family. Immediate family is defined as: spouse, children, grandchildren, and parents of the spouse and the member. The member must be present, and the group should not exceed 100 people (including children) for which the Clubhouse and Shelters may be reserved. This does not apply to weddings, wedding receptions, rehearsal parties or anniversary parties.

- **No Shows** – a) failure to show up for their reservation; b) failure to call Pine Island Staff within 2 hours of their designated reservation time to cancel or change their arrival time.
- **Outside Group** – Any formal or informal ORGANIZED group that meets for a common purpose (e.g. Boy Scouts, Girl Scouts, Sports Teams, Church Groups, Civic Groups, etc.) and any Member Group that exceeds 100 people (including children). The member making the reservation must be present. The Member, spouse or dependent children **Must** be a member of the outside group being sponsored. **Members cannot sponsor outside groups for other family members or friends.**

- **Restricted Months** – The first day of May through Monday of Labor Day weekend. Outside groups are not allowed to reserve a shelter or clubhouse on the weekends or 9 AB on Fridays. The Clubhouse is closed for use by outside groups the entire month of December.

- **Sandy Beach** – Designated swimming area.

- **Surviving Spouse** – Eligible surviving spouse as defined by the SCANA Pension Plan.

- **Weekend** – Saturday and Sunday.

**SECTION III – GENERAL RULES**

1. The name, address, or logo of Pine Island Club **may not be used** in any advertising in outside newspapers, publications, billboards, radio, websites, or any other outside media. This applies even if the event or function is company sponsored or charitable in nature.

2. The Chapter **will not be responsible** for the loss or damage of valuables or personal property, nor will it be responsible for personal injury to Members, their families, guests or vendors.

3. Profanity, threats, objectionable behavior, or violations of the Company’s Code of Conduct and Ethics will not be tolerated.

4. The speed limit on the Chapter grounds is 15 miles per hour. Club Members, guests, and vendors are expected to observe all signs on the island. Any unsafe operations of vehicles, as determined by the Club Coordinator, is considered a violation and will be asked to leave the Island immediately.

5. Swimming in the lake is allowed only in the designated swimming area (Sandy Beach). **Swimming around docks, ramps or other areas of the Island is strictly prohibited.** There are no lifeguards at Sandy Beach...swim at your own risk.
6. **THERE IS A ‘NO SMOKING’ POLICY IN THE CLUBHOUSE.** Smoking is permitted on the porch and on the grounds.

7. The audio and video equipment installed in the Clubhouse is available for use for company sponsored events only. Company events and company sponsored events need to contact the Pine Island Staff on duty for instructions. The console that houses the audio equipment **cannot be** used as a wet bar.

8. All decorations used in the Clubhouse must be approved, prior to the event, by the Club Coordinator. Stringing fabric, streamers or any objects from the rafters of the Clubhouse is prohibited. Nothing may be affixed (taped, stapled, glued) to the walls inside the Clubhouse. Candles must be in a container large enough to catch the wax drippings and contain the flames.

9. All functions in the Clubhouse Wednesday through Saturday (i.e. wedding receptions, birthday parties, anniversary parties, family reunions, etc.), must conclude by 10:30 pm. and 7:30 pm on Sunday. All members’ guests, vendors, equipment (both personal and rented) and decorations must be removed from Pine Island by 12:00 midnight Wednesday through Saturday. Sunday events all equipment, guests, vendors, etc. must be removed from the island by 9:00 PM.

10. The following groups are not eligible for sponsorship by Members:
   a) Artistic groups intending to perform on Chapter premises
   b) Groups intending to conduct worship services
   c) Groups intending to conduct political rallies
   d) High school proms
   e) College fraternity or sorority parties and similar groups

**SECTION IV – ITEMS PROHIBITED ON PINE ISLAND**

1. **ABSOLUTELY NO PETS** are allowed on the premises unless it is a “Certified Service Animal”. This will result in a Violation Fine of $100.00.

2. Alcohol cannot be purchased or sold on the premises.

3. Firearms and fireworks are prohibited on the premises. Please see the SCANA Firearm Policy – Link: [PHYSICAL SECURITY-FIREARM POLICY – SEC 102](#). Please contact a Pine Island Board Member or Officer to get a copy of this policy.

4. Overnight camping by individuals or groups is prohibited.

5. Skateboards, roller blades, bicycles and the like are prohibited on the premises.
6. Charter buses will not be allowed on the Island on weekends during restricted months unless approved by the Pine Island Board of Directors and/or the Pine Island President.

7. No ticket sales or sale of merchandise or raffles may be conducted on Chapter premises. This applies even if the event or function is charitable in nature.

8. Personal Paddle Boats, Kayaks or other small watercraft are not allowed to be launched in the Swimming area (Sandy Beach).

9. Live bands, disc jockeys, or loud music are not allowed outside the Clubhouse at any time unless it is a Company or Chapter sponsored event.

10. No bounce houses, snow cone trucks, ice cream trucks, laser tag, etc. may be used for any non-company sponsored events at the facilities.

11. A violation of any of the above will be submitted to the Violations Committee and may result in a fine.

SECTION V – RESPONSIBILITIES OF MEMBERS AND THEIR GUESTS

1. Members are expected to know and abide by the House Rules and ensure their guests follow the rules while on Pine Island. **MEMBERS WILL BE HELD PERSONALLY RESPONSIBLE FOR THE BEHAVIOR OF THEIR CHILDREN AND GUESTS.** When conduct is deemed to be inappropriate an additional fine may be assessed. Other actions can occur up to and including suspension or termination of membership.

2. Children under 16 are not allowed to be left unattended on the Island. Member’s dependent children, age 16 to 26, are limited to four (4) friends without the Employee Member/Spouse. A dependent child may not rent or have a shelter rented in their name.

3. All guests must be accompanied by the Chapter Member inviting them. **The Chapter Member shall arrive before their guests and shall remain on the Island until all guests have departed.** In the event the guest(s) arrives at the Island before the host Member, the guest(s) **will not be permitted** on the island until the host Member arrives.

4. Pine Island Membership Cards are issued to active members yearly. Single Members will be issued one (1) card; Married Members will be issued two (2) cards. If marital status changes, update status on PeopleSoft or contact the Employee Resource Center (ERC) at (803) 217-4444 or ercenter@scana.com. **NO CARDS WILL BE ISSUED TO ANY DEPENDENTS.** Retirees are issued a permanent Lifetime card at the time of their retirement. If a Membership card or retiree card is lost, the Member/Retiree should contact their Pine Island Director for a replacement card. Replacement card fee of $25.00 will be charged.
5. Members are required to have their Chapter Membership Cards along with a picture ID with them upon arrival. **PINE ISLAND CLUB CARDS ARE NOT TO BE LOANED TO NON-MEMBERS WHICH INCLUDES RELATIVES, INELIGIBLE DEPENDENT CHILDREN OR FRIENDS.** Members shall identify themselves, family and/or guests upon the request of the Gate Guard, Club Coordinator, Club Officers or Members of the Board. **Violation of this rule is grounds for termination of Club Membership.**

6. Outdoor game equipment is located at the clubhouse and must be checked out by the Member and returned to the Clubhouse as specified by the Club Coordinator.

7. Members using the kitchen, ballroom or other areas of the Clubhouse, Shelters, Beach or Grounds are required to leave them in a clean and orderly condition. You are asked to remove paper, pick up plates, cups and trash, litter, decorative materials at the completion of your function. A additional clean-up fee may be assessed if facilities are left dirty. When using the Clubhouse and shelters, a **Clean-up Checklist must be completed before and after your event.** The Clean-up Checklist should be at your rental location upon your arrival. If one has not been left at your location, please see the Pine Island staff member for a Checklist.

8. Members using Chapter equipment and facilities will be held responsible for their use. The Member holding a function or event will be held responsible for any damage done by their guests or vendors during their event. All outside vendors, including disc jockeys, caterers, bartenders, bands, florists, decorators, etc., must contact the Club Coordinator to arrange set-up times. All vendors must leave the facility as they found it.

9. No direct sale of alcohol will be allowed on the island (i.e. cash bars). The member responsible for the event shall designate a person or persons to be in charge of bringing the alcoholic beverages onto the premises, dispensing, and removal of all alcohol after the event. These three responsibilities can be handled by one person or three separate people.

10. A member that sponsors any function at the Clubhouse must have a designated bartender. The bartender shall have a designated area to dispense all alcoholic beverages. The bartender must remain at the function until bar is closed. The bartender has the right to refuse serving a guest that is under age or has over indulged.

11. Bartenders are not required when functions are held at the shelters.

**SECTION VI. GENERAL RESERVATIONS**

1. The following are considered standing reservations for the year:

(a) Annual Fishing Tournament – Good Friday – Shelters 7, 8, 9AB and 9C.

(b) Children’s Christmas Drop-In – 1st Saturday in December – Clubhouse
(c) Children’s Fall Festival – Friday before Halloween – Clubhouse / All Shelters – Thursday, Friday and Saturday

(d) Children’s Spring Carnival – Saturday before Good Friday – All Shelters and Clubhouse

(e) Retirees’ Christmas Luncheon – 2nd Thursday in December – Clubhouse

(f) Retiree’s Spring Luncheon – 3rd Thursday in June - Clubhouse

(g) SCANA Leadership Association (Formerly Foreman’s Club) 2nd Friday or Saturday in December – Clubhouse

2. All reservations must be made in the paying Member’s name and may be made by the Member or the Member’s spouse only. No reservations may be made by dependent children of any age.

3. Reservations for groups involving dependent children must be made by the Member parent. Outside groups involving dependent children must have a Member parent present for the entire event who is familiar with the Chapter rules.

4. Reservations will not be accepted more than one (1) year in advance and must be kept to no more than two open reservations at any one time. Reservations made for company evens or company sponsored events are excluded from the two open reservations at any one-time rule. Wedding decorating or wedding rehearsals the day before the wedding will count as one reservation.

5. Shelters or the Clubhouse cannot be reserved for two consecutive days for a common purpose by the same family. (The only exception is for weddings and wedding related activities.) SEE WEDDING/EVENT POLICY FOR ADDITIONAL INFORMATION.

6. Company departmental groups can reserve the Clubhouse and a shelter for departmental functions on the same day during the work week.

7. The outdoor area and associated facilities cannot be reserved in its entirety by any Member at any time.

8. Reservations can be made as follows:

   ➢ **DURING NORMAL BUSINESS HOURS (Monday – Friday; 8:00 am – 5:00 pm)**

   • Please forward the email confirmation of the reservation needing to be cancelled or changed to the Reservation Coordinator so that the correct reservation is updated.
• Online Web Site: (active employee members only): https://corporate.scana.com/sites/EmpRecClubs/Site

• Email: Reservations-Club@scana.com

• Phone: Contact the Pine Island Reservation Coordinator at 803.217.4484.

➢ To Cancel or Make Changes to a Reservation During Normal Business Hours

• Email: Reservations-Clubs@SCANA.com

• Phone: Contact the Pine Island Reservation Coordinator at 803.217-4484.

• Failure to return your reservation paperwork to the Pine Island Reservation Coordinator does not automatically cancel your reservation.

➢ AFTER NORMAL BUSINESS HOURS/WEEKENDS

• The Reservation Coordinator is not on duty after 5:30 pm week days or available on weekends. This applies to the day of your reservation only.

• For Reservations: Contact the Pine Island Club Coordinator at 803.781.6491.

• To Cancel or Make Changes to Same Day Reservation (After hours/Weekends)

• Phone: Call the Pine Island Clubhouse Coordinator and leave a message. Leave your name, shelter number, and change needed to your reservation.

9. The size and nature of your party, as well as the time, is required when making a reservation.

10. Your shelter reservation will be held for two (2) hours after your stated arrival time on the day of your event regardless of the weather. If you are going to be late, contact the Clubhouse Coordinator and update your arrival time. Failure to contact the Clubhouse Staff could result in your shelter being reassigned and incurring a “NO SHOW” Violation Fee. “NO SHOWS” will be charged a fee equivalent to the outside group fee for the shelter rental. SEE SECTION VIII FOR FEES.

11. MEMBERS, MEMBER’S PARENTS, OR MEMBER’S CHILDREN ONLY may use the Clubhouse and shelters for weddings; wedding receptions, wedding rehearsals, rehearsal dinners, and anniversary parties. The reservation must be made by the paying Member. SEE WEDDING POLICY FOR ADDITIONAL DETAILS.

12. Shelter scheduling for July 4th are held by a random drawing. Winners will be notified in writing.
13. Company-Sponsored Events require a written business justification with the approval of your company Vice President, the Pine Island Management Representative and the Pine Island President. Company sponsored outside groups are charged the Outside Group fee for usage.

14. PLEASE NOTE: For Club Reservation Fees to be waived, a Reservation has to be Company Sponsored and your company Vice President's approval is needed. A Reservation Request should be made as normal, specifying the Event Type as Company Sponsored and an Approval Form will be provided by the Reservation Coordinator.

15. Organized Company meetings must be held during core business hours Monday through Friday.

16. Reservations for the Clubhouse will not be accepted for groups in excess of 350 persons. THERE ARE NO EXCEPTIONS due to Fire Marshall regulations. Please remember that when counting the number of people in your group, hired catering staff, photographers, vendors and children should be included in that count.

NOTE: Clubhouse capacity DOES NOT take tables, chairs, decorations, etc. into consideration, so the actual capacity may be significantly reduced, based on your function’s setup.

17. All numbered shelters require reservations. The following is a listing of capacity allowed at each shelter.

<table>
<thead>
<tr>
<th>Shelter Number</th>
<th>Maximum Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1, 2, 3, 4, 5, 5A, 7, 9C, 10, 11, 12, 13, 14, 15</td>
<td>25 Persons</td>
</tr>
<tr>
<td>6, 17</td>
<td>50 Persons</td>
</tr>
<tr>
<td>8</td>
<td>75 Persons</td>
</tr>
<tr>
<td>2A, 16</td>
<td>125 Persons</td>
</tr>
<tr>
<td>9AB</td>
<td>200 Persons</td>
</tr>
<tr>
<td>First Come/First Serve Shelters (No reservation required)</td>
<td>10 Persons</td>
</tr>
</tbody>
</table>

Note: Due to safety reasons, shelter capacity cannot exceed the number of people per shelter. Capacity rating is not equal to seating capacity and would be affected by the amount of provisions you bring and set up in the shelter.
SECTION VII. RESERVATION RULES FOR OUTSIDE GROUPS

1. Outside groups will be required to pay a fee for use of Chapter facilities and will be subject to the Restricted Months. Restricted months are the first day of May through Monday of Labor Day weekend. During the month of December, the Clubhouse and shelters are closed for use by outside groups. Refer to Section VIII for fee schedule.

2. The following chart outlines the restrictions for Outside Group events:

<table>
<thead>
<tr>
<th>Shelter Number</th>
<th>Restricted Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>1, 2, 2A, 3, 4, 5, 5A, 6, 7, 8, 9C, 10, 11, 12, 13, 14, 15, 16, and 17</td>
<td>Saturday and Sunday</td>
</tr>
<tr>
<td>9AB</td>
<td>Friday, Saturday and Sunday</td>
</tr>
</tbody>
</table>

3. The employee Member, spouse or dependent children **MUST be a member of any outside group being sponsored. Members cannot sponsor outside groups for other family members or friends.**

4. Retirement parties are restricted to Pine Island Members only.

SECTION VIII. FEES

1. **MEMBER RATES**

<table>
<thead>
<tr>
<th>CLUBHOUSE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 – 100 Persons (Clean-up fee charge)</td>
<td>$ 100.00</td>
</tr>
<tr>
<td>101 – 225 Persons</td>
<td>$ 825.00</td>
</tr>
<tr>
<td>226-350 Persons</td>
<td>$ 1,200.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SHELTERS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1, 2, 3, 4, 5, 5A, 7, 9C, 10, 11, 12, 13, 14, 15</td>
<td>No Charge</td>
</tr>
<tr>
<td>6 and 17</td>
<td>No Charge</td>
</tr>
<tr>
<td>8</td>
<td>No Charge</td>
</tr>
<tr>
<td>2A and 16 (No Charge for 100 or less)</td>
<td>$ 200.00</td>
</tr>
<tr>
<td>9AB (No Charge for 100 or less)</td>
<td>$ 300.00</td>
</tr>
</tbody>
</table>
2. **Facility Charge – Outside Group Rates**

<table>
<thead>
<tr>
<th>CLUBHOUSE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 – 100 Persons</td>
<td>$ 450.00</td>
</tr>
<tr>
<td>101 – 225 Persons</td>
<td>$ 825.00</td>
</tr>
<tr>
<td>226-350 Persons</td>
<td>$ 1,200.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SHELTERS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1, 2, 3, 4, 5, 7, 9C, 10, 11, 12, 13, 14, 15</td>
<td>$ 75.00</td>
</tr>
<tr>
<td>5A, 6 and 17</td>
<td>$ 125.00</td>
</tr>
<tr>
<td>8</td>
<td>$ 150.00</td>
</tr>
<tr>
<td>2A and 16</td>
<td>$ 200.00</td>
</tr>
<tr>
<td>9AB</td>
<td>$ 300.00</td>
</tr>
</tbody>
</table>

3. No refund will be given for reservations that are not cancelled.

4. **Wedding Fees**  ****NOTE**: The Clubhouse may be reserved the day or night before for decoration purposes ONLY for an additional fee of $100.00

<table>
<thead>
<tr>
<th>CLUBHOUSE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-100 Persons</td>
<td>$ 300.00</td>
</tr>
<tr>
<td>101-225 Persons</td>
<td>$ 425.00</td>
</tr>
<tr>
<td>226-350 Persons</td>
<td>$ 650.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Shelter Rental Fee</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1, 2, 3, 4, 5, 7, 9C, 10, 11, 12, 13, 14, 15</td>
<td>$ 50.00</td>
</tr>
<tr>
<td>5A, 6, 17</td>
<td>$ 75.00</td>
</tr>
<tr>
<td>8</td>
<td>$ 105.00</td>
</tr>
<tr>
<td>2A and 16</td>
<td>$ 125.00</td>
</tr>
<tr>
<td>9AB</td>
<td>$ 160.00</td>
</tr>
</tbody>
</table>

5. Payment: A non-refundable deposit of 20% is due within thirty (30) days after the date the request is approved. If deposit is not received by the deposit due date, the reservation will be terminated. The total fee should be paid in full at least thirty (30) days prior to the event. Balance not received thirty (30) days prior to the event your reservation will be terminated.

   If a reservation is made within thirty (30) days or less of your event date, the total fee amount must be paid immediately and mailed to the to the reservation coordinator along with the signed paperwork. Payment instructions will be included in your reservation confirmation email.

6. An NSF fee charge will be applied to all returned checks. You will be responsible for paying the NSF bank fee charge, as well as, the returned check amount.
SECTION IX. FINES FOR VIOLATIONS

An additional monetary fine may be imposed for, but not limited to, the following violations:

- A member misrepresents the number in their group.
- A member misrepresents the type of member group or outside group.
- When conduct is deemed to be inappropriate at Pine Island.
- No Shows.

Additional fines for violations are:

<table>
<thead>
<tr>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>For 1 – 25 Attendees</td>
</tr>
<tr>
<td>For 26 - 50 Attendees</td>
</tr>
<tr>
<td>For 51 - 75 Attendees</td>
</tr>
<tr>
<td>For 76 - 100 Attendees</td>
</tr>
<tr>
<td>For 101 – 150 Attendees</td>
</tr>
<tr>
<td>For 151 – 200 Attendees</td>
</tr>
<tr>
<td>For 200+ Attendees</td>
</tr>
</tbody>
</table>

NOTE: The fees above may be applied in addition to the rental fee.

In addition to the above fine, a Member deemed in violation could be assessed the following:

1. Reservation privileges may be suspended
2. Island privileges may be suspended
3. Membership may be suspended or terminated

Any Member found to be in violation can appeal in person before the Violations Committee or submit their appeal in writing to the Committee within ten (10) days of the date on the Notice of Violation.

The appeal results of the Violations Committee are final.

Note: Any member who doesn’t attend the potential violation hearing either in person, by phone or provides a written explanation will not be allowed to appeal his/her potential violation until they speak with the Violations Committee.

SECTION X. SWIMMING POOL/SNACK BAR

1. The days and hours of operation of the swimming pool and pool fees are set by the Board of Directors before each season of swimming. The pool will be closed on Monday and Tuesday, except if a holiday falls on a Monday or Tuesday.

2. The cost to swim in the pool is $2.00 for members and $4.00 for guests.

Updated 6/1/19
3. An annual pool membership is available for purchase for members at a cost of $40.00 per season and is available when the pool opens for the season.

4. No personal checks will be cashed at the Snack Bar.

5. Persons in wet bathing suits may enter the canteen area of the clubhouse only.

6. Appropriate attire is required of all persons while on the island. Thong bathing suits, Speedos, and string bikinis are prohibited.

7. Wristbands are required to swim in the pool.

8. Detailed swimming pool regulations are posted on the Clubhouse Bulletin Board and at the entrance to the shower rooms. Pool regulations are:

   (a) No entering pool if gate is locked.
   (b) Lifeguards must be on duty to enter the pool area.
   (c) Always Obey lifeguard(s) on duty.
   (d) Shower before entering the pool.
   (e) No swimming in street clothes.
   (f) No swimming in “cut-offs”.
   (g) No running in the pool area.
   (h) No smoking in the pool area.
   (i) No glass containers in the pool area.
   (j) No food or drink (other than water in plastic containers) in the pool area.
   (k) Swim disposable diapers ONLY are allowed in the pool area.
   (l) Any child under the age of 16 must be accompanied by an adult.
   (m) Members shall be responsible for the conduct and behavior of their guests.
   (n) During inclement weather, the lifeguards have the authority to close the pool.

SECTION XI. TENNIS COURTS

1. A double tennis court is available for Members and their guests. Rules necessary to ensure all players equal time for the courts and to maintain the courts in good condition are as follows:

   (a) Limit play to 1 ½ hours when others are waiting.
   (b) Tennis shoes/sneakers ONLY.
   (c) Do not track mud on the court.
   (d) No food or drink inside the fence (except water).
   (e) Players only inside the court area.
   (f) Keep the gate closed.
SECTION XII. MARINA/DOCKS

1. A marina for wet and dry storage of boats is available at Pine Island with a limited number of slips. These leased slips are available to Members who actively use their boats on a regular basis. Boats must have all the proper up to date DNR stickers displayed. Decals for boats should be placed on the righthand side (driver’s side) near the registration numbers for DNR.

2. The boat slips are handled by the Pine Island Secretary. The fees for wet slip storage at Pine Island are $1200.00 annually, payable in full at the time of lease and each annual renewal or by payroll deduction at $50.00 per pay period (1st and 2nd pay period) of the month. The fees for dry slip storage at Pine Island are $600.00 annually, payable in full at the time of lease and each annual renewal or by payroll deduction at $25.00 per pay period (1st and 2nd) pay period of the month.

3. Absolutely no extra cleats can be added to the boat dock area to secure boats. Boats should be tied properly to avoid rubbing or damaging docks. Any damage done to the docks, the Boat owner will be held liable to pay for the repairs.

4. Boats are not to be left tied or unattended to the ramp side of the docks.

5. Members and guests are prohibited from parking cars, boats, or trailers on the boat ramps or blocking the boat ramps. These ramps are for loading and unloading boats only. Please be considerate of others and pull your vehicles up to the parking area to prepare your boat. Please note that most weekends the clubhouse is booked for events. Please pull vehicle and boat trailer on the grass behind the graveled parking area.

6. No activities are allowed on the docks except those pertaining to loading and unloading boats -- For example...No picnicking, fishing, leisurely sitting, playing or diving from docks. Swimming around docks, ramps or other areas of the Island is STRICTLY PROHIBITED.
SECTION XIII. BOARD OF DIRECTORS

According to the Bylaws, the Board of Directors shall consist of the President, the Vice President, the President’s appointees and not more than twenty-two (22) Directors representing each of the following groups:

**Location and Term Ending in Even Year**

1. Campus Building A – Floor 1  
2. Campus Building A – Floor 2  
3. Campus Building B – Floor 1  
4. Campus Building B – Floor 2  
5. Campus Building C – Floor 1  
6. Campus Building C – Floor 2  
7. Campus Buildings D & E  
8. Operations Support Center, Field Operations Center, Metro Crew Quarters, Subsidiaries  
9. Flora Street Business Office, SCANA Aviation  
10. Gas & Transmission Operations, Gas Training Center  
11. Wateree

**Location and Term Ending in Odd Year**

1. VC Summer Nuclear A (300 Series Mail Codes)  
2. VC Summer Nuclear B (400 Series Mail Codes)  
3. VC Summer Nuclear C (500-800 Series Mail Codes)  
4. Fleet (Bluff Road)  
5. Test Lab, Dixiana, 4600 12th Street  
6. Transmission Operations Center  
7. McMeekin, Central Lab, Hydro & Peaking Plants, Hwy.6-Lake Murray, Lake Murray Training Center  
8. Districts  
9. Retiree (**Appointed by the President**)  
10. Retiree (**Appointed by the President**)